



HULNA SHIPYARD LIMITED

BANGLADESH NAVY, KHULNA

PHONE NO: PABX 02-47772003

E-mail: oiiccomf.ksy@gmail.com , Web: www.khulnashipyard.gov.bd

BABE (F) – C&F/2024-2025

DATE: 04 JUNE 2025

INTERNATIONAL TENDER NOTICE

01	Procuring Entity Name	Khulna Shipyard Limited, Bangladesh Navy, Khulna
02	Invitation For	Appointment of C&F Agent (Mongla Sea Port, Chattogram Sea Port, Hazrat Shahjalal Int. Air Port, Dhaka and Benapole Land Port) for 02 (Two) Years.
03	Invitation Reference No.	BABE (F) – C&F/2024-2025 DATE: 04 JUNE 2025
04	Procuring Method	Open Tender Method
05	Budget & Source of Funds	Khulna Shipyard Limited Fund
06	Tender Last Selling Date	19 June 2025
07	Tender Closing Date & Time	Date: 22 June 2025 Time:1115am
08	Tender Opening Date & Time	Date: 22 June 2025 Time:1130am
09	Name & Address of the Office for Selling of Tender Documents:-	
	(i) Cash Section, Khulna Shipyard Ltd. Bangladesh Navy, Khulna.	
	(ii) Naval Store Sub Depot, Khilkhet Nama Para, Khilkhet, Dhaka.	
	Receiving & Opening Tender	Khulna Shipyard Ltd, Bangladesh Navy, Khulna
	(Tenderer's and their Authorized Representatives are allowed to attend)	
10	Price of Tender Document	Per set 1,000.00 (Tk. One Thousand) Non-refundable.
11	Contact Details of Official	Mob: +8801674950715 Email: oiiccomf.ksy@gmail.com
12	Special Instructions	The Procuring Entity reserves the right to reject all or any Tenders prior to acceptance without showing any reason.

Manager Admin



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BABE (F)-C&F/2024-2025

04 JUNE 2025

DUE FOR OPEN ON 22 JUNE 2025 AT 1130 HOURS

APPOINTMENT OF CLEARING AND FORWARDING AGENT (C&F)

Sealed quotations are invited from bonafide C&F Agents for doing the clearing and forwarding work of Khulna Shipyard Ltd., Bangladesh Navy, Khulna, for Mongla and Chattogram sea port, Hajrat Shahjalal International Air Port, Dhaka and Benapole Land Port for 02 (two) years under the following terms and conditions.

1. Eligible C&F agents must have 05 years of experience in Customs Clearing and Forwarding, and they must quote the price according to the schedule provided in Annexes A to D through an identical or joint venture (JV). KSY reserves the right to contract partially or fully.
2. The C&F agents will have to undertake the entire works of customs and port clearance for all imported cargo and arrange dispatch of the same to KSY Ltd. BN, at their own risk.
3. C&F commission rate Mongla/ Chattogram Sea Port, Hajrat Shahjalal International Air Port, Dhaka and Banapole Land Port to KSY Ltd., BN, Khulna should be quoted separately (As per Annex A, B, C & D).
4. In case of need, other charges if required like re-stacking, sorting, repairing, re-bagging, labour and handling charge, escort charge will be reimbursed by KSY Ltd, BN that are certain & declared by C&F. Furthermore, other charges like watchman charge, lashing, space rent, godown rent, FCL, LCL charges, THC, Service & demurrage of container etc. will be reimbursed by KSY Ltd, BN if required. Itemize rate for the same should be quoted so far possible. Rates should be quoted in Annex-A by Chattogram based C&F agents, Annex-B by Mongla based C&F agents, Annex-C by Hajrat Shahjalal International Air Port, Dhaka based C&F agents and Annex-D by Benapole Land Port based C&F agents.
5. Due to no advance on any account except against demand for custom dues, port charges and other Govt. charges will be paid to the C & F agent by the Khulna Shipyard Ltd., BN, Khulna; C&F agent have the capacity to pay up to Taka 5,00,000.00 at clearance per consignment before billing at KSY BN.
6. The C&F agent should be careful for prompt clearance and despatch of the consignments on receipt of information of particular import. The wharf rent, space rent, godown rent container demurrage etc. if incurred due to delay in providing original shipping documents, L/C authorization etc. to the C&F agent will be borne by Khulna Shipyard Ltd, Bangladesh Navy, but if this wharf rent, space rent, godown rent container demurrage etc. incurred due to negligence of the C&F agent inspite of the complete documents are provided to them in time, the same will have to be borne by the C&F agent.
7. The C&F agents will observe all formalities in respect of survey, short landing etc. as per survey and short landing rules to safeguard the interest of Khulna Shipyard Ltd, Bangladesh Navy, and obtain short landing certificate in time. Failure to do so will lead to penal action against the C&F agent to recover the loss and forfeiture of security money. The C&F contract may be terminated if performance is not found satisfactory. Furthermore, detail responsibilities of C & F agent will be prescribed at contract stage.

8. **EARNEST MONEY:** A bank draft worth Tk. 50,000.00 (Tk. Fifty Thousand) as Earnest Money/ Bid Bond favoring Khulna Shipyard Ltd, Bangladesh Navy, Khulna should be enclosed with the tender which will be refunded to the successful bidders. No tender will be accepted without the earnest money.
- The following documents should accompany with each tender:**
- Trader License.
 - Photostat copy of C&F agency license issued by the Port Authority duly attested by a gazetted officer.
 - Photostat copy of C&F agency license issued by the Custom Authority duly attested by a gazetted officer.
 - Bank solvency certificate.
 - Income Tax clearance certificate/ TIN (Tax Identification Number).
 - Statement showing experience in C&F work alongwith a list of regular employees. Tender will not be acceptable in absence of above documents.
9. **SECURITY DEPOSIT:** The successful tender will have to furnish a pay order or an unconditional bank guarantee worth Tk. 50,000.00 (Tk. Fifty Thousand) for each port C&F work valid for thirty months as security money and enter into an agreement with KSY Ltd, BN, with detailed terms and conditions for appointment as C&F agent for 2 (two) years.
10. **PRICE OF TENDER SCHEDULE:** The value of the tender documents is Tk. 1000.00 (Tk. One Thousand) per set (non-refundable). Original Money receipt and tender documents must be attached with the tenders, failing which tenders will not be acceptable.
11. All tender should be addressed to the Managing Director, Khulna Shipyard Ltd, Bangladesh Navy, Khulna. The tender will be opened in public on June 2025 at 11-30 A.M.. The following must be clearly written on the tender:
- TENDER NO. BABE (F)-C&F/2024-2025 DATED 04 JUNE 2025.**
TO BE OPENED AT 11-30 A. M. ON. 22 JUNE 2025.
12. **PAYMENT AND MAINTENANCE OF RECORD:** The C & F agent will maintain complete and faithful accounts separately for each consignment cleared/forwarded by them and submit a statement of accounts/bills along with supporting papers as and when a particular consignment is cleared and dispatched. Bills will be submitted in triplicate to the Managing Director, Khulna Shipyard Ltd., Bangladesh Navy, Khulna including their commission charge along with supporting vouchers should be submitted consignment-wise within 7 days from the date of dispatch/shipping of the full consignment. Bill will be prepared for each consignment separately as far as practicable. If bills are not submitted in time, Khulna Shipyard Ltd., Bangladesh Navy, Khulna will have the discretionary right to refuse such bills unless convincing reasons for late submission are given. Khulna Shipyard Ltd., Bangladesh Navy, Khulna will have the right to check the bills and deduct any amount that Khulna Shipyard Ltd., Bangladesh Navy, Khulna considers unjustified and C & F agent will repay this amount also on demand.
13. Khulna Shipyard Ltd, Bangladesh Navy, reserves the right to limit liability for compensation and to accept or reject any or all tenders without providing any reason or justification.
14. **ARBITRATION CLAUSE:** In the event of any question of dispute under these terms and conditions the same shall be referred to the award of the sole arbitrator to be agreed to by the parties failing which it shall be referred to the award of an arbitrator to be nominated by the Khulna Shipyard Ltd, Bangladesh Navy and an arbitrator to be nominated by the C&F agent or in the case of the said arbitrators agreeing to the award of the umpire to be appointed by the arbitrators in writing before proceeding on the reference and the decision of the sole arbitrator or as the case may be of the arbitrators or in the event of their not agreeing of the umpire appointed by then shall be final and binding on the parties and the parties under the provisions of the arbitration Act, 2001

and of the rules these under any statutory modification thereof shall be deemed to be applied to and be incorporated in these terms and conditions. The place of arbitration will be Khulna Shipyard Ltd, Khulna.

Full name & address of Bidders

Phone No: -

Yours Sincerely



SK. SHAH MOSHIUR RAHMAN
OIC, Commercial Foreign
For Managing Director

Enclosure:

- | | | |
|----|---|----------|
| A. | Format of Fee amount for Chattogram (Annex - A) | -01 Page |
| B. | Format of Fee amount for Mongla (Annex - B) | -01 Page |
| C. | Format of Fee amount for HSIA (Annex - C) | -01 Page |
| D. | Format of Fee amount for Benapole (Annex - D) | -01 Page |



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E-mail : oiocomf.ksy@gmail.com, Web : www.khulnashipyards.gov.bd

SCHEDULE TO TENDER NO: BABE (F)-C&F/2024-2025 DATED: 04 JUNE 2025.

Materials:

KSY REQUIRED MATERIALS

(Engine, Machinery Equipment's, Spare Parts, Steel Plates, Angle Various Ship Fittings etc)

Sl. No	Description of Fee	Amount (Taka or Rate)
1.	Minimum commission per consignment for Chittagong Sea Port.	
	Upto Tk. 5,00,000.00 (Upto Taka Five Lac)	
	Next from Tk. 5,00,001.00 to Tk. 10,00,000.00 (Taka Five Lac One to Ten Lac)	
	Next from Tk. 10,00,001.00 to Tk. 30,00,00,000.00 (Taka Ten Lac One to Thirty Core)	
	Next from Tk. 20,00,001.00 to Tk. 1,00,00,000.00 (Taka Twenty Lac One to one Core)	
	Next from Tk. 1,00,00,001.00 to Tk. 5,00,00,000.00 (Taka One Core One to Five Core)	
	Next from Tk. 5,00,00,001.00 to Tk. 10,00,00,000.00 (Taka Five Core One to Ten Core)	
	Next from Tk. 10,00,00,001.00 to Tk. 30,00,00,000.00 (Taka Ten Core One to Thirty Core)	
2.	Tk. 30,00,00,001.00 and Above (Taka Thirty Core One and Above)	
3.	Carrying rate for small consignment upto 500kg from Chattogram Sea Port Jetty/ Godown to transport office, Kadamtoli/ Mazirghat within City Corporation of Chattogram	
4.	Other charges if required like re-stacking, sorting, repairing, re-bagging, labour and handling charge, escort charge: To be mentioned a single certain value for all of these.	
5.	Transportation fee per vehicle for the transportation facilities:-	
	A. By Truck/Covered (Min Len. 20ft) Van Transportation:	Min. 13 tons transported per truck/covered van.
	B. By trailer/trolley (Min Len. 40 ft) Transportation:	Min. 25 tons transported per trailer/trolley.
	C. By container (open top/ normal) loaded trolley (Min Len. 20 ft) from CTG Port to KSY and returning empty to CTG depot (two way):	The goods (including weight container) mentioned in the shipping document must be carried.
	D. By container (open top/ normal) loaded trolley (Min Len. 40 ft) from CTG Port to KSY and returning empty to CTG depot (two way):	The goods (including weight container) mentioned in the shipping document must be carried
6.	C&F agent have the capacity to pay up to Taka 5,00,000.00 at clearance per consignment before billing: To be mentioned agree or not agree.	

Signature, of Bidders with full name & address:



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SCHEDULE TO TENDER NO: BABE (F)-C&F/2024-2025 DATED: 04 JUNE 2025.

Materials:

SHIP CONSTRUCTION RELATED MATERIALS (Engine, Machinery Equipment's, Spare Parts, Steel Plates, Angle Various Ship Fittings etc)

Sl. No	Description of Fee	Amount (Taka or Rate)
	Minimum commission per consignment for Mongla Sea Port.	
	Upto Tk. 5,00,000.00 (Upto Taka Five Lac)	
	Next from Tk. 5,00,001.00 to Tk. 10,00,000.00 (Taka Five Lac One to Ten Lac)	
	Next from Tk. 10,00,001.00 to Tk. 30,00,00,000.00 (Taka Ten Lac One to Thirty Core)	
	Next from Tk. 20,00,001.00 to Tk. 1,00,00,000.00 (Taka Twenty Lac One to one Core)	
	Next from Tk. 1,00,00,001.00 to Tk. 5,00,00,000.00 (Taka One Core One to Five Core)	
	Next from Tk. 5,00,00,001.00 to Tk. 10,00,00,000.00 (Taka Five Core One to Ten Core)	
	Next from Tk. 10,00,00,001.00 to Tk. 30,00,00,000.00 (Taka Ten Core One to Thirty Core)	
2.	Tk. 30,00,00,001.00 and Above (Taka Thirty Core One and Above)	
3.	Carrying rate for small consignment upto 500kg from Mongla Sea Port Jetty/ Godown to transport office, City Corporation of Mongla & Bagerhat.	
4.	Other charges if required like re-stacking, sorting, repairing, re-bagging, labour and handling charge, escort charge: To be mentioned a single certain value for all of these.	
	Transportation fee per vehicle for the transportation facilities:-	
	A. By Truck/Covered (Min Len. 20ft) Van Transportation:	Min. 13 tons transported per truck/covered van.
	B. By trailer/trolley (Min Len. 40 ft) Transportation:	Min. 25 tons transported per trailer/trolley.
5.	C. By container (open top/ normal) loaded trolley (Min Len. 20 ft) from Mongla Sea Port to KSY and returning empty to Mongla depot (two way):	The goods (including weight container) mentioned in the shipping document must be carried.
	4. By container (open top/ normal) loaded trolley (Min Len. 40 ft) from Mongla Port to KSY and returning empty to Mongla depot (two way):	The goods (including weight container) mentioned in the shipping document must be carried
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Materials:

SHIP CONSTRUCTION RELATED MATERIALS
(Engine, Machinery Equipment's, Spare Parts, Steel Plates, Angle Various Ship Fittings etc)

Sl. No	Description of Fee	Amount (Taka or Rate)
1.	Minimum commission per consignment for Hazrat Shahjalal International Air Port, Dhaka.	
	Upto Tk. 5,00,000.00 (Upto Taka Five Lac)	
	Next from Tk. 5,00,001.00 to Tk. 10,00,000.00 (Taka Five Lac One to Ten Lac)	
	Next from Tk. 10,00,001.00 to Tk. 30,00,00,000.00 (Taka Ten Lac One to Thirty Core)	
	Next from Tk. 20,00,001.00 to Tk. 1,00,00,000.00 (Taka Twenty Lac One to one Core)	
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	Next from Tk. 5,00,00,001.00 to Tk. 10,00,00,000.00 (Taka Five Core One to Ten Core)	
	Next from Tk. 10,00,00,001.00 to Tk. 30,00,00,000.00 (Taka Ten Core One to Thirty Core)	
2.	Tk. 30,00,00,001.00 and Above (Taka Thirty Core One and Above)	
3.	Carrying rate for small consignment upto 500kg from Hazrat Shahjalal International Air Port Godown to transport office, City Corporation of Dhaka.	
4.	Other charges if required like re-stacking, sorting, repairing, re-bagging, labour and handling charge, escort charge: To be mentioned a single certain value for all of these.	
5.	Transportation fee per vehicle for the transportation facilities:-	
	A. By Truck/Covered (Min Len. 20ft) Van Transportation:	Min. 13 tons transported per truck/covered van.
	B. By trailer/trolley (Min Len. 40 ft) Transportation:	Min. 25 tons transported per trailer/trolley.
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Materials:

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Sl. No	Description of Fee	Amount (Taka or Rate)
1	Minimum commission per consignment for Benapole Land Port.	
	Upto Tk. 5,00,000.00 (Upto Taka Five Lac)	
	Next from Tk. 5,00,001.00 to Tk. 10,00,000.00 (Taka Five Lac One to Ten Lac)	
	Next from Tk. 10,00,001.00 to Tk. 30,00,00,000.00 (Taka Ten Lac One to Thirty Core)	
	Next from Tk. 20,00,001.00 to Tk. 1,00,00,000.00 (Taka Twenty Lac One to one Core)	
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	Next from Tk. 5,00,00,001.00 to Tk. 10,00,00,000.00 (Taka Five Core One to Ten Core)	
	Next from Tk. 10,00,00,001.00 to Tk. 30,00,00,000.00 (Taka Ten Core One to Thirty Core)	
2	Tk. 30,00,00,001.00 and Above (Taka Thirty Core One and Above)	
3	Carrying rate for small consignment upto 500kg from Benapole Land Port Godown to transport office, City Corporation of Jashore.	
4	Other charges if required like re-stacking, sorting, repairing, re-bagging, labour and handling charge, escort charge: To be mentioned a single certain value for all of these.	
5	Transportation fee per vehicle for the transportation facilities:-	
	A. By Truck/Covered (Min Len. 20ft) Van Transportation:	Min. 13 tons transported per truck/covered van.
	B. By trailer/trolley (Min Len. 40 ft) Transportation:	Min. 25 tons transported per trailer/trolley.
	C. By container (open top/ normal) loaded trolley (Min Len. 20 ft) from Benapole Land Port to KSY and returning empty to Jashore depot (two way):	The goods (including weight container) mentioned in the shipping document must be carried.
	4. By container (open top/ normal) loaded trolley (Min Len. 40 ft) from Benapole Land Port to KSY and returning empty to Jashore depot (two way):	The goods (including weight container) mentioned in the shipping document must be carried
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